



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

KAPTIPADA DEGREE COLLEGE, NUASAHI

AT-NUASAHI, P.O.-MIRIGOTHANA

757040

www.kdcn.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Kaptipada Degree College, located in Nuasahi, is a beacon of educational excellence in the region, renowned for its commitment to fostering academic growth and holistic development among its students. Established with a vision to empower the youth through knowledge and skills, the college has been a pivotal institution in shaping the educational landscape of the area.

Vision

- To make this college an academic excellent in improving the quality of higher education.
- To enable students to compete the State and National level Examinations.
- To prepare students for their vibrant future and for all round success in life.
- To empower the women for social transformation.
- To enrich the students with scientific and humanistic knowledge for their personality development.
- To develop a feeling of community life with love, friendship and fellow feeling among the students.
- To strengthen the students with innovative ideas and research oriented knowledge and entrepreneurship and use of new eco-friendly technologies.
- To promote the research works for the global challenges.
- To instill the students the moral values, discipline in life and to respect the cultural heritage.
- To create awareness to save environment.

Mission

- *The College being situated in the tribal dominated district of Mayurbhanj, primarily has mission for all-round development and empowerment of the tribal and other students imparting scientific and humanistic knowledge.*
- *The College has main aim for the economic development of local community and upliftment of the poor and disadvantage section through education.*
- *It has a noble mission to inculcate the students the sense of dedication, devotion and social service and enrich them with moral values for character building.*
- *The College cherishes the goals to strengthen the students with scientific outlook and freedom from superstitions to enable them to go ahead step by step with modern world.*
- *It aims to promote truthfulness, impartiality, fearlessness and sense of fellow feelingness.*
- *Above all we commit ourselves to create an environment in which youth will grow with thirst for knowledge, craze for newness and love for nature.*

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- 1. Ph.D and M.phill qualified faculties.**
- 2. Well- equipped laboratories.**
- 3. e- Library and reading room for students.**
- 4. The SOP Provided the HEI, Govt. of Odisha.**
- 5. The Administrative and Management policies and controls availed by MSCB University.**
- 6. In-campus Girls' hostel & Boy's hostel.**
- 7. NSS and Youth Red Cross Unit.**
- 8. Organizing International & National level Seminar.**

Institutional Weakness

- 1. Lack of research facility.**
- 2. Self- financing courses to be introduced.**
- 3. Less job opportunity.**
- 4. Less opportunity and scope to government funded projects.**
- 5. Extending campus to avail Post Graduate courses in the faculty of Arts & Science.**
- 6. No College Canteen and Bank facility for student**

Institutional Opportunity

- 1. Students active participation in all academic co-curricular, extracurricular and extension activities.**
- 2. Opportunity for Higher Education in different Masters Subject.**
- 3. Active participation of Alumni for the institutional growth.**
- 4. To introduce SANTALI subject for tribal study.**
- 5. Archery can be introduced in sports activities which is a hobby and tradition of the tribal's of Mayurbhanj district.**

Institutional Challenge

1. To be accredited by NAAC.
2. To open PG courses in different stream.
3. To introduce skill development course.
4. Smart Class Room with Audio-visual facility.
5. To provide placement to the pass out students by inviting different placement agencies.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Kaptipada Degree College, Nuasahi, Dist-Mayurbhanj, Odisha is being affiliated to MSCBD, University,

Takhatpur, Baripada adopts the syllabus, examination schedule, curriculum design and evaluation system as per the regulation of the University. The CBSE pattern of education implemented by the University in 2016-17 which is further planned properly in the academic calendar finalized by the College Academic Council. The Master Timetable is prepared taking in view of teaching hours and availability of teachers and classrooms. The Departmental Timetable is abstracted from the Master Timetable allotting each class to individual teachers. The distribution of classes is made keeping in view of coverage of courses. The Higher Education Department Circular of Common Minimum Standard framework and model teaching method are also taken into account for designing lesson Plan and imparting curriculum. The college provides education in 13 subjects at Honors level in Arts, Science & Commerce disciplines. The teachers adopt suitable teaching method lesson as per the need of slow, marginalized and advanced learners. Normally the lecture-cum-demonstration method, interaction, and face-to-face discussion, storytelling, acting and e-teaching devices are adopted for transmission of lesson. The course work is supervised by the Heads of the Department, Academic Bursar and the Principal of the college who verify and countersign the lesson plan, lesson delivery and progress register prepared by each faculty member of the Departments. Except normal academic activities, the Academic Council comprising various departments, IQAC and Governing Body of the college review the lesson work progress, students' performance rate, course and learning outcomes. Their suggestions for marshalling the courses further through remedial, special, tutorial and experimental classes are arranged as required. The student's feedback analysis works as a boosting factor to improve curriculum implementation. A student has to cover Core Courses, Skill Enhancement Courses, Generic Electives, Ability Enhancement Courses and Discipline Specific Electives in six semesters covering 2600 marks in 3 years' degree courses. The students are taught Add-on Programs, Computer Courses, Language Courses, Value aided-Moral-Teaching and Leadership Courses. The students are taught methodology of project work, practical project paper and practical/experimental classes in their respective laboratories.

Teaching-learning and Evaluation

The college gets benefit of favorable absorption of sanctioned roll strength by new entrants. The

Students'

Academic Management System Portal managed by Higher Education Department, Government of Odisha

controls admission of students, scholarship, filling up forms and enrolment for semester examinations, etc. The students are to apply online by themselves to avail all facilities such as students help and representation, etc. The college authorities recommend their applications for action. The students are categorized as slow and advanced learners as per their performance in the classes and the previous result records. Accordingly, their learning methods are determined and teaching aids are provided. Academic Council and IQAC keep vigilant watch on the improvement of students and bridge courses, remedial, proctorial, tutorial classes are arranged. The students are given class assignments and unit tests are conducted. The mid terms are conducted before the examinees appear semester examinations. The students' performance in class examinations are discussed and tips for better performance are suggested. The students-friendly methods are adopted including audio-visual session, PPT and online classes during covid-19 pandemic isolation through WhatsApp, google meet, google classroom, and zoom. Notes and hand-outs are also provided to needy learners. The final year students are guided to prepare their project papers. The students are counseled to participate in cultural meet, study tour, workshops and seminars and motivated for University position, better performance, progression to higher studies and placement. The students are engaged in extension activities, social service, internal audit, plantation work and literary activities. The course/programme outcomes are reviewed in the IQAC, Academic Council and departments. Any deficiencies are fortified with strategies at institutional and departmental level. The college has signed MOUs in National Level, students exchange and training programmes. Innovations and Extension Being an Under-Graduate institution.

Research, Innovations and Extension

The College has a little scope for research activities. However, the faculty members undergo Ph.D. projects and have been awarded the degree. The students are given chance to show their innovative idea in cultural programmes, paper presentation in seminars and participation in workshops. They are offered project papers in their Final Semester Syllabus. They contribute their writings in the College Magazine "SWARNA LIPI" and the Wall Magazine. The students also participate in group discussion and interaction in lesson-work. The training programmes like voters' awareness, social work, citizen's rights and duties, women empowerment, etc. are conducted in which the Resource Persons present observation and analysis for new ideas of the participants. The college conducts various welfare programmes through NSS, YRC. These extension activities relate to awareness programme, social-work, health and hygiene programmes, works of environment protection, developing skills for social activism, tips for team spirit, volunteerism and equal opportunities. The institution believes in all-round development of learners and improvement of health in body, mind and spirit. The units working for the cause of social welfare in the institution prepare schedule for annual activities and take up plantation work, blood donation camps, health camps, rallies, road-shows, health-alert activities in which individual student has unique opportunity to expose himself/herself in an innovative way. Moreover, the scope of students contact with public gives them the knowledge of ground reality and they get outreach knowledge on social justice, human values, roles and responsibilities of a good citizen. The college conducts numbers of seminars, webinars and symposium on literary, intellectual, environmental and current affairs in which the participation of students as well as staff members become much beneficial. The college celebrates a number of national and commemorative days, cultural competitions; quiz,

debates and talent hunt programmes in which the learners get the chance of showing their talent and innovative ideas. The college has signed MOUs with institutions for joint effort and collaboration in academic and extension activities.

Infrastructure and Learning Resources

The learning supports and institutional infrastructure is the asset of the nation. Its scope and Quality promote ranking of the institution. The College has sufficient infrastructure to accommodate its academic, administrative and support service activities and possesses departmental classrooms (Science and Humanities Blocks), 05 laboratories, Library, digital reading room, Computer Lab, for promotion of students' soft-skills, Wi-Fi Campus, 2 rooms have projectors and Internet facilities, well-furnished canteen and a very good looking ornamental garden. The college has established IQAC and it has forged close touch with various sections, departments, cultural wings, laboratories, and library and welfare wings. Its role in determination of quality parameter and planning for development of the institution is praise worthy. The college provides adequate cultural, sports, yoga and gymnastic facilities to its stakeholders. These co-curricular wings work with professional experts. The playfield of the college can accommodate the games like football, cricket, valley-ball, kabaddi, khokho, track and field events. (The ornamental garden at the front age provides round-about-path-way which is a quite useful run-way for regular practice of the athletes.) The college maintains its website and software and costly assets with regular renewal and AMC. The college library has been automated. The textbooks and reference books are borrowed for home reading as well as library reading. The digital library with 10 units of computer, with internet connectivity and Online Public Access Catalogue (OPAC) provide opportunity of Web sources. Moreover, the college library as a subscriber of N-List, titles of Journals, magazines and newspapers also provide better scope of sources of learning. The entire +3 Administrative building, Academic building of

Science, Arts and Commerce Block constructed out of college funds and Infrastructure grants. HE of Govt. of Odisha has safety belt for water cycle and higher extinguisher.

Student Support and Progression

The college believes in students' welfare. So different schemes of scholarship, free-ship and merit awards are available for students. The students are awarded to recognize their merit. The photographs of the awardees and successful students are displayed to inspire the students of the institution in general. The students' representation is given priority in different wings, departments, IQAC, Cultural Association and service wings like NSS and YRC. The students' feedback system is very effective and the students' views are taken into consideration for quality improvement. Some students get awards for their merit positions, cultural talent as well as merit in sports at institutional level as well as by other organizing colleges and universities. The career counseling and online training have been provided to the students for proper choice of higher studies as well as job opportunities. The students are guided to obey rules and regulations for transaction of library books, using laboratories and their progression. Some of the pass-out students get placement and some are promoted to higher studies in every academic session. The college takes care of its student capital. They are engaged in various cultural, intellectual exposure and extension programmes of the college. They are given the task of leadership, volunteer ship, anchoring and event management etc. The college provides mentoring system to its stakeholders for proper guidance in pursuit of studies. The students are counseled to prepare notes, compose writing,

prepare for competition examinations and jobs. The college has an Alumni Association. It has been functioning since 2017 the year of its establishment. The function of the Alumni Association is controlled by its bylaws. The Executive Council of the Alumni Association is an executive body and its regular sessions look into the matter related to college development and contributes towards all round development of the college.

Governance, Leadership and Management

The College functions on a democratic structure. Its governance is graded into different cadres and functionaries. All its functions relate to fulfillment of vision and stick to its mission for college development and quality education maintenance. It looks into holistic development, power decentralization and dissemination. With broad objectives, the college authorities strive for taking up social responsibilities, community development by educating the young for shaping the nation's future. In wide knowledge spectrum, the college believes in latest version of learning, research and novelty of ideas. The college runs under the rules of the Government in their Department of Higher Education of the State. The Principal Secretary to the Department is the Supreme Executive who communicates the rules and regulations to run the institution as its apex policy-maker in the organogram of the institution and the power structure. The Director of Higher Education acts as communicator of Government policies and liaisoning officer between the Government and his immediate authority Regional Director. The Governing Body of the college acts as the sole tribune of day-to-day function of the college in which the Principal acts as the Head of the Institution and Chief Executive to implement the decision of The Governing Body. The Principal is assisted with IQAC, Staff Council, Development Committee and Academic Council in overall functions of the Institution. Various Committees play great role in policy-

making of the Institution. The Administrative Bursar, Accounts Bursar, Academic Bursar, senior officials and HoDs frame policies for day-to-day function of the college. The college office with different sections with assistants at the bottom and Head Clerk as Sectional Head carries on college administrative functions. Every proposed action- plan is verified by sectional heads and officers before the same is executed. The College has solid administration structure in which the committees, departments, management, parents have share. The peers view administration internal audits, academics, committees' reviews and feedback of the stakeholders that strengthen quality maintenance in administration and reformation. The effective function of IQAC initiated new practices and healthy custom in the college like implementation of the Quality Circle.

Institutional Values and Best Practices

Kaptipada Degree College, Nuasahi is committed to community development. It has taken many fruitful steps to maintain discipline, gender equity and equal opportunity in the campus to forge good relationship among students and teachers. It organizes sensitization and awareness programs in which code of conduct, protocol and profession a ethics are discussed. The voluntary organizations, moral education experts and industrial executives are invited to present their noble thoughts and feelings in seminars,

workshops, webinars and symposium. Sexual harassment and raging of the weaker group has been prohibited in the college. The College prepares Action-Plan to take up various social awareness and activities for staff and students. Accordingly, such days as Voters' Day, International Yoga Day,

Teachers' Day, International Women's Day, Youth Day, NSS Day, AIDS Awareness Day, Annual Day, Republic Day, Independence Day, etc. are observed in the college. India is a land of unity in diversity "Sare Jahan Se Accha". The College aware the students about their responsibilities, constitutional obligation, duties and rights as towards their institution, society and nation. As we remember the historic words of John F. Kennedy "Ask not what your country can do for you- ask what you can do for your country". We aspire our stakeholders realize the values of liberty, equality and fraternity. They are to respect the unity and integrity of the nation and cement feeling of friendship and brotherhood among all. We respect each and every person realize their strength and weakness and try to prevail peace and prosperity in the campus. We believe in protection of environment. We give importance to greenery, rain- water harvesting and drainage. We adopt certain best practices like inter- disciplinary support, quick services, instant help, moral education, students' welfare, participation and representation. We always give emphasis on good manners, , social welfare and awareness of all. The college plans for its bright future. We want to use the latest educational devices to patch up the gap between upward and backward classes and amenities of urban differences.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KAPTIPADA DEGREE COLLEGE, NUASAHI
Address	AT-NUASAHI, P.O.-MIRIGOTHANA
City	MAYURBHANJ
State	Orissa
Pin	757040
Website	www.kdcn.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	LIPIKA BEHERA	06795-237385	7751064191	-	kaptipadadegree.nu asahi@gmail.com
IQAC / CIQA coordinator	NIBARANA SATAPATHY	-	8908461548	-	nibaranasatapathy @gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Orissa	Maharaja Shriram Chandra Bhanj Deo University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	05-07-2012	View Document
12B of UGC	05-07-2012	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AT-NUASAH, P.O.-MIRIGOTHANA	Rural	3	8093.713

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Education,	36	CHSE	English,Oriya	32	32
UG	BA,History,	36	CHSE	English,Oriya	32	32
UG	BA,Political Science,	36	CHSE	English,Oriya	32	32
UG	BA,Odia,	36	CHSE	Oriya	16	16
UG	BA,Philosophy,	36	CHSE	English,Oriya	16	16
UG	BCom,Commerce,	36	CHSE	English	48	42
UG	BSc,Botany,	36	CHSE	English	16	12
UG	BSc,Chemistry,	36	CHSE	English	8	4
UG	BSc,Mathematics,	36	CHSE	English	8	4
UG	BSc,Physics,	36	CHSE	English	16	10
UG	BSc,Zoology ,	36	CHSE	English	16	16

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				6			
Recruited	0	0	0	0	0	0	0	0	3	3	0	6
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				17			
Recruited	0	0	0	0	0	0	0	0	10	7	0	17
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	4	1	0	5
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				15
Recruited	10	5	0	15
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	2	0	7
M.Phil.	0	0	0	0	0	0	1	2	0	3
PG	0	0	0	0	0	0	7	6	0	13
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	88	0	0	0	88
	Female	128	0	0	0	128
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	12	4	6	15
	Female	12	3	9	10
	Others	0	0	0	0
ST	Male	28	45	26	38
	Female	36	46	59	54
	Others	0	0	0	0
OBC	Male	18	9	26	17
	Female	18	13	23	21
	Others	0	0	0	0
General	Male	13	24	16	36
	Female	16	28	11	35
	Others	0	0	0	0
Others	Male	19	12	8	0
	Female	16	9	12	0
	Others	0	0	0	0
Total		188	193	196	226

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Multidisciplinary draws on knowledge from different disciplines but stay within their boundaries. Interdisciplinary Analysis, Synthesis and Harmonizes Links between disciplinary into a coordinating and
---	--

	<p>weren't whole. This new approach is in our new education policy 2020 which aims to Comprehensive Development of the student by getting into Fields knowledge. By this approach again Arts student get benefit from other stream which help their all-round development. It is like having a big toolbox filled with various tools. 4 defined job means a student. It is ready for anything. Any situation can solve problem better by this approach, the NEP aims to provide student a broader knowledge base and still set to face the dynamic challenges of the future.</p>
2. Academic bank of credits (ABC):	<p>The Academic Bank of Credit is a digital storehouse of a student. It contains the information of the credit earned by the individual student throughout its learning journey. It will enable student. It is a credit facility originally envisioned By the Government of India in the NEP 2020. The ABC will be entrusted with the responsibilities such as opening, closing the individual Academic account of students. The scheme will include all kinds of courses offered by the Higher Education Institute and which are recognized by the University grant commission. The courses offered through any medium, regular course, distance course, online course.</p>
3. Skill development:	<p>The NEP 2020 a comprehensive Reform blueprint for the Indian education System strongly give importance to the skilled development for the student with theoretical knowledge. The NEP envision Holistic approach to education, bolstering Creativity, Critical thinking and problem solving. The policy advocates integrating vocational courses and hands-on learning experiences, ensuring students develop diverse skills catering to academic and real-world scenario. The NEP marks key skill such as communication, critical thinking, collaboration and adaptability of essential for success.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>It is an unique curriculum that offers credit bearing courses like environmental science, universal human values, wellness of students and understanding harmony it being offered to instill our Indian Culture. The student gets better opportunity to showcase its talents in dance, music art etc. The students will be aware of our ancient tradition, culture and glory</p>
5. Focus on Outcome based education (OBE):	<p>Outcome based education is an educational theory that bases each part of an educational system around</p>

	goal. By the end of the education each student should have achieved the goal. There is no single specified style of teaching on assessment in OBE instead classes opportunities and assessment should all help student achieve the specified outcomes. This system of method has been adopted in education systems around the world at multiple levels. By this system students will understand what is expected of them and the teachers will know what they need to teach during the course.
6. Distance education/online education:	It is one of the main tenets of the NEP 2020. It is the acceptance of ODL as a mainstream delivery mechanism. The transition from traditional to digital learning has been witnessed as a smooth one. With the help of social media and other Online technologies students and teachers are able to grasp online education.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, electoral literary club has been set up in the year 2021. The aim and objective of the ELC is to create an awareness and enrollment among the perspective voters. Three numbers of “Mita Didis” are appointed in ELC and four number of Boys and four number of girls are appointed for awareness program.
2. Whether students’ co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the student’s coordinator and coordinating faculty members are appointed by the college. Yes, ELC is functional. The student representative is creating awareness among the student about the election duties towards Election. They also visit the nearby villages to create awareness among the villagers.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior	The NSS and YRC volunteers Tagged Street play about the election in the NSS adopted villages, In the market Area and in the college campus. The 5 numbers of volunteers Assist in general Election 2024.

citizens, etc.	
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Our NSS Units organized Cycle rallies at adopted village Kusunpur for Special awareness Drive for creating the awareness among the villagers at participation in election Process in this program, 50 Number of volunteers participate in cycle rally.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	There will be no such student who is yet to be enrolled. To Register Perspective voters, arrangement of voter awareness meetings in the campus. The Mita Didis helps the perspective voters to enroll themselves in the register.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
216	188	192	196	226

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 24

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
24	24	24	24	24

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
39.31	36.42	21.23	28.39	10.01

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Kaptipada Degree College, Nuasahi has given utmost importance to curriculum development which ensures listing of topics, sequence of topics, clarity, accuracy and appropriateness of topic presentation. The institution on topic delivery, completing in proper frequency with depth and pace. The faculty makes sure that the overall structure is integrated, inter disciplinary and focus is given on conceptual ideas. Here stress is given on analytic approach, communication and proper reflection. This institution is affiliated to the Maharaja Sriram Chandra Bhanja deo University, Sriram Chandra Vihar, Takatpur, Baripada. The Academic committee comprises the Academic Bursar, HoD's of all the department along with the principal prepare the academic calendar for every semester in accordance with the University academic schedule. The college has a detailed academic calendar with most of the important event like Annual Day, Sports Day, General Holidays etc which is distributed to the students and all the departments at the commencement of every academic session. Here the professional development of the teachers is ensured. Importance is given to class size and preparation allotted per class. There are practices of internal assessment in the institution. Further care is given to the language proficiency of the students. Again, by conducting parent-teacher meeting, parental involvement in the wards' progress is duly considered. The college prospectus offers information on the evaluation blue-print to the applicants. The Newsletter offers information regarding various activities of the college before the students. The evaluation committee review the course outcome and verify and then forward to principal.

Each Department meets the students in every semester in a session where they discuss on the teaching plans – its design, progress, difficulties in implementation, modification and receive feedbacks from the students. Every year Departmental teachers meet together along with the administration at least thrice to discuss academic calendar and teaching plan – the modalities, expectations, constraints, strategies to overcome difficulties. Before the commencement of all semester respective departments prepare a detailed study plan, assignments for the individual teachers and the number of classes allotted to each course. On the basis of this, the Routine Sub-Committee prepares a detailed time-table for the entire semester. Finally, this is distributed to the Departmental teachers and the students through Notice Board and website also. The faculty helps the students to find the relevance in learning. The institution ensures that the students demonstrate the talent by conducting debate, extempore. Stress is on developing new skills to enable the students to achieve success.

Here the practice is to ensure that students are the units in the learning development process. The faculty helps the students to identify critical topics for review, develop questions, planned enquiry

and they share the learning process and content. The faculty oversees the connectivity and interaction among students through processes to organize the skill of learning. Our students are able to tackle multi-levels of activity and challenges. The curriculum for under graduate is accordingly distributed among the faculty members.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 0

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional data in the prescribed format	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The College is affiliated to the Maharaja Sriram Chandra Bhanja Deo University and hence has to follow the syllabus/curriculum as laid down by the parent University. However, in each subject, wherever possible, classroom teaching integrates major social issues like gender, professional ethics, human values, environmental issues etc in various ways within the parameters of the syllabus. Through student participation in seminar, webinar, poster competitions, Documentary Films, these issues are addressed. This can be illustrated with references to some activities undertaken by some of the Departments.

Gender:

The college is co-education college but different programs are undertaken to introduce the young minds with different cross cutting implication on gender issues. Syllabi of different programs as much as feasible, incorporate-topics in such a way that gender issues automatically become included in different classroom discussions. Seminars are organized to motivate students to this area. Some of the senior lectures also counsel the student in the college premises cultural and extension activities are also organized to encourage the students and motivate them in all aspects if life to review the issues on their own.

Human values:

The political Science and education department jointly organized different awareness programs in the nearby villagers on “Swachhata Hi Seva”, plantation, planting of palm trees to avoid thunder, digital banking etc. This type of awareness is very much needed in our present society.

Environment and Sustainability:

Political Science education, History, Philosophy departments presented well-magazines where students are encouraged to do research on a given environmental issue, health and hygiene, bio-diversity. NSS, YRC and IQAC organized plantation program in regular basis. The NSS and IQAC organized seminars on environmental issues in regular basis to grow up the essence

regarding environment and how to save the earth properly by future generation.

The environmental issues are dealt in details in the class room through a regular subject entitled "Environmental Science". This subject is taught by special teachers in the class other than the compulsory subject in the class.

Yoga is practiced by the students and experienced yoga teachers are arranged for this purpose. Spiritual programmes are also organized for mental skill development and thereby increasing human values. During teaching and learning sessions in the class rooms, our teachers discuss issues relating to professional ethics and human values.

The syllabus of English is designed in such a manner that it reflects in human life and values of every period through work so literature which helps the students under the various ills as well as the goods in the society. It is designed in a way to stair up the students intellectually as well as emotionally.

"Ethics and values" as a separate subject are also taught in our college. In this subject student are taught about the equal atmosphere to grow and unfold their potential. Both need to enjoy dignity and their human rights. This is the focus of this module.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 70.37

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 152

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 78.44

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
208	182	193	196	225

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
256	256	256	256	256

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 73.73

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
91	80	76	84	104

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
118	118	118	118	118

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 9

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

1. Teaching faculty of the College promotes and exhibits experimental learning method. The main objective of this method is to indulge and develop experimental learning approach amongst the students. The teacher plays the role of a facilitator ensuring that a student has access to all learning material that will help in graining knowledge through experience.
2. Specially, departments like Physics, Chemistry and Zoology use this method in the teaching-learning process to facilitate learning abilities of students. The instructor guides rather than directs the learning process where students are naturally interested in learning.
3. Reflecting and innovation teaching methodologies are employed. Almost all faculty members make extensive use of ICT in the class room.
4. Emphasis is given on skill development. For this, a skill Development Centre has been set up within the institute to provide adequate training in soft skill, language and communication skills, skills and awareness on the technology through various programmes.
5. Students also conduct workshop in the field in which they have gathered more experience and knowledge. They also take part in organizing various extra and co-curricular events which help them in developing their Organizational skills. Special programs on Women's Day, Republic Day and World Environment Day are also conducted by them.
6. Internships are regularly offered to UG students.
7. Students undergo educational tours from different subjects like Education, Political science, Philosophy, Odia and History such as Hirakud, Sambalpur university, Konarka, Belur Matha, Mayapur, Nadia, Puri, Science city, Khandagiri, Udayagiri. They are guided during their tours to expand their thinking abilities
8. Students of Botany and Zoology Department pursued visit to cleaning programme in Similipal, Sea beach, animal zoo and water treatment plants. These visits added a beneficial horizon in the thought process of the student's vision.
9. Students also conducted E-Quiz, debates, discussions and related other activities. These help them to nurture their thinking process, enhance their cognitive ability, reflect their judgement procedure.

Participative Learning:

1. Students are given certain specific topics which are of sheer importance both practically and academically. Then, they are divided into various groups and asked to read various articles and /or summaries, further to analyses and reflect on it.
2. Students are activated using a combination of various participative methods such as brainstorming, case studies role playing, and so on. It helps them in reflective thinking, problem solving and to logically question what was taught.
3. This method provides feedback and evaluation of activities.

Problem -Solving Methodologies

1. Students are encouraged to find multiple solutions to problems and are given time to solve problems. The College thus adopts student centric learning method. Besides classroom teaching and laboratory experiment-based learning, students are also involved in various innovative projects. The projects in turn, help

towards enhancing the real-life problem-solving abilities of the students.

2. Students are guided during the searching and solving process. They carry out tasks like mindmapping on specific topics, which helps them to expand their thinking potentialities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
24	24	24	24	24

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 3.33

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	0	0	1

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The academic performance of the students is evaluated throughout the session by the teachers for upgrading and improving the quality of the students. For this Continuous Internal Evaluation (CIE) mechanism is devised by College Examination Cell as per the university guidelines.

One internal Test (20Marks before the semester) and for practical paper 15marks each paper is conducted by the college prior to the Semester Examinations. Each test consists of term 1 and term 2, 10 marks / 8 marks subjective type test (Two 02 written tests) in each paper. Even in the paper on Communication skill in English also follows the same. Schedule for the internal test is announced by the College Examination Cell during mid-semester September/October for UG I, III & V and February/March for UG II, IV & VI semesters. The question paper is set by each class teacher as per units completed in the class and results of the internal tests are intimated to the students within two weeks after the completion of exams. Each teacher provides the evaluated answer scripts to the students, then the question and the topic on which the questions were set are discussed in the class by the faculty members and related study materials are also provided.

If there is any calculation error in the assessment, corrections are duly made by the examiner and the corrected mark is awarded to the concerned student. Students absent in the exam due to NSS/Sports/Cultural activity, representing the university/the state/the college, or medical illness are given one more chance to appear in the test. Assignment for seminar is given to each student by

respective faculty member one month in advance. The students submit these on time and seminar is arranged in small groups for year wise class to monitor them better and record their performance. Seminar activity is stretched throughout the semester to help the students prepare their assignments periodically. Student's performance is analyzed by the faculty members in all departments in each semester to note their progress. Student progression in the classes is documented and kept in Department for easy access of students. Internal marks of the students are submitted to College Examination Cell which is submitted to university for publication of final semester result. In this way, transparency is maintained.

The schedule for +3 B.A., BSc and B.Com CBCS Course pattern internal examination and external examination is declared by Examination Cell at least one month in advance, so that students can prepare well in time.

In this manner, the college tries to maintain the transparency, efficiency through strict conducting of internal and external examination free of mal practice and proper evaluation.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

History- The students of history take keen interest as the subject is related to the past and the students get opportunity to visit different historical places to know the heritage of our country & society. And one most important thing is that history is a common subject in most of the competitive examination.

English- Study of English language increases self-confidence with special emphasis on speaking and presentation. Students are taught English communication which is required for jobs in the public and private sectors, media studies and they can opt for journalism, mass communication. Students with master degree can get job as teacher in schools/colleges.

Education – The students of education takes advantages of CBCS syllabus for perturbing the present situation of the educational system with adhering their practical knowledge through project work. This will help them in their future study.

Political Science – Study for under graduate course is divided into two sections. Section 'A'

introduces the students to the idea of political theory, its history and approaches and an assessment of its critical and contemporary trends. Section 'B' is designed to reconcile political theory and practices through reflections on the ideas and practices related to democracy. This will help them for preparation of-competitive examination.

Odia – this course helps the students to know about the literature of Odia and it also emphasizes to develop present situation on grammar of Odia language. This educational system helps to useful the students for creating interactive knowledge in national and international level.

Philosophy – The course entitles with Nature & Function of Philosophy, and Philosophy in relation to other modes of thinking like Science & Religion, Logic, Laws of Thought, Deductive and Inductive Arguments, Validity & Soundness of Arguments. Nature & Scope of Ethics, Ethics in relation to Politics, Sociology and Religion. Gandhi: Truth, God and Non-violence, Ideal social order Dr B.R. Ambedkar: Vision of a just society. Through this course the student acquires lots of knowledge for their future.

Commerce- The courses help to understand Accountancy, Auditing and develop entrepreneurship skill.

Chemistry - The course helps students to know about fundamental and applied Chemistry.

Physics- The course helps to gain knowledge of the experimental aspects of modern Physics, electrical, classical mechanics, and optics.

Mathematics - The course provides advanced studies related to Applied, pure mathematics, Computer applications.

Botany- The course gives knowledge about microbiology, biotechnology, plant taxonomy, plant biochemistry, ecology.

Zoology - The course helps students to understand invertebrates, microbiology, immunology, animal behaviour, chordates, economic Zoology, genetics, etc.

Students of each course are taught through the syllabus prescribed at each level and evaluated through internal tests and external examinations. Their performance in these tests is recorded and communicated to them so that they can know their knowledge level and increase these for next examination.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Attainment of program outcomes and course outcomes are duly evaluated by the institution through the following parameters: -

As per the program outcome, on the successful completion of the final year of study in UG course, the average percentage of students passed as against their total enrollment and appearance in the examination is calculated. The average passing out in individual UG programs varies from 70% to 85%. The college rewards students who have scored highest marks in each department through felicitation programs conducted by each department.

Scrutinized thoroughly and analysis of each semester result helps in identifying the Course outcome of the class through which faculty of each subject derive the average success rate of students passing out indifferent division.

The college also follows another method that is by assessing the student-learning and teacher-evaluation based feedback forms filled by the students in which they provide inputs on teaching-learning drawbacks, and merits of the departments and its faculty members.

The college has a Career Counseling Cell, which conducts workshops and invites various companies to conduct walk-in interviews in campus, where students of the college get recruited in local industries through their individual performance.

Course Outcomes are also measured on the basis of performances of the students both in curricular and co-curricular activities and also on the basis of the student's performance in the class activities, laboratory work, assignments, in different examinations and their role in departmental activities.

The direct method operates in the following way:

- **Thesetprogramoutcomes,courseoutcomes,andprogramsificoutcomesarecollectedfor different courses and targets are set.**
- **Calculations are done for the attainment of the course outcomes to program outcomes.**
- **Each CO is mapped to PO to make a (CO-PO) matrix.**
- **Theresultandperformancedataofeverystudentisuploadedtothesoftwarewhichautomatically calculates the attainment levels of PO, CO and PSO's.**

Student's performance is observed continuously on their regularity, receptiveness, and participation in class discussions to assess their overall behaviour and personality. Their performance in the internal examinations provides the initial clue of their learning outcome.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3**Pass percentage of Students during last five years (excluding backlog students)****Response:** 93.76**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
140	152	156	127	131

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
152	156	157	141	147

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process**

Response: 3.46

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

By incorporating IPR education into higher education curricula, students acquire the skills and information required to negotiate the intricacies of technology transfer, innovation management, and intellectual property laws. It is a powerful tool for promoting inclusivity and empowerment because it gives people the confidence to stand up for the original ideas, artistic creations, and cultural knowledge they possess. Higher education institutions function as hubs for innovation and knowledge generation. By providing legal protection and the potential for financial rewards for their intellectual labour, IPR empowers academics, researchers, and students to pursue novel ideas, develop cutting-edge technology, and create original works.

Whether working with other colleges or using college resources independently, the college hosts a number of workshops, seminars, faculty exchange programs, and competitions to make sure that all of its stakeholders are fully aware of their rights to legally protect their original and creative

works through intellectual property rights. In order to safeguard stakeholders' rights, the Institution also keeps an IPR cell whose members are in charge of counselling and instructing them on IPR.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 34

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
10	11	1	4	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.38

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	3	3	1	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.21

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4	1	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and

sensitizing the students to social issues for their holistic development during the last five years.

Response:

The college has identified itself with the community and motivating the stakeholders to get involved in social work that helps in fostering their holistic development and at the same time benefits the community. The NSS, YRC Volunteers always work for a social cause and as a responsible citizen delivers values to the society at large with their active participation. A brief view of such activities is presented below.

- 13.07.18 university level best po. Award
- 24.10.18 state level NSS award to P.O. and boy's unit.
- NSS Special camp in Ambapichula and Sudusuia distributed 100 pcs of blanket to the poor needy.
- Blood Donation Camp on 02.08.20- 60 units collected.
- YRC Unit counselor attended State Level Three Day's YRC camp from Dt 28.03.19 to 30.03.19 at Bhubaneswar Yuba Red Cross Bhaban, Odisha.
- The NSS &YRC units on 25.01.2021 celebrated National Voters Day
- 15.02.21 - road safety week
- 17.05.21 district level webinar on Awareness of second wave Covid-19
- 31.05.21 district level webinar on Incidence of Omicron and its prevention.
- 05.06.21 district level webinar on Conservation of nature on world environment day.
- 21.06.21 district level webinar on awareness of international yoga day.
- Three day's Cluster Level Youth Red Cross Volunteers study cum training camp from 07th-09th October 2021.
- Road Safety programme from 16.10.21 to 22.10.2021 - puja NSS special camp at Nuasahi.
- YRC counselor - First Aid training at Bodosahi College, Bodosahi on 22.10.21.
- YRC observed AIDS day
- National Red Cross Day was observed on 08.05.22 by the YRC Unit.
- Observes National Youth Day
- NSS organized a mega blood donation and collected 60 units blood on 23.09.22.
- NSS unit observed NSS day on 24.09.22 and arrange a meeting for discussion about NSS.
- On 17.10.22 NSS unit organized "clean India" programme and cleaned college campus, puja mandal, market place, bus stand, at Nuasahi
- NSS organized a mega cleanliness drive on 19.10.22
- NSS unit observe National Constitution Day on dt-26.11.22 at college campus and discuss about constitution of India.
- To combat the spread of AIDS, NSS unit of KDCN organized an awareness program about AIDS on 01.12.22.
- NSS unit and YRC unit, KDCN celebrated Human Rights Day on dt-10.12.22 in the college campus and discussed about the major issues and challenges of Human Right.
- NSS winter special camp included Tobacco control, superstition, plantation, cleanness, yoga for health programme etc. from 24.12.2022 to 30.12.2022.
- Netaji Jayanti was observed in the college campus discussing various principles of Netaji on 23.01.23.
- NSS unit observed the 74th Republic Day of India discussing about the Constitution of India, Rights and Duties of a citizen.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The institution is actively involved in various extension activities for which it has been duly recognized by different Government and non-government bodies.

Recognition from various Government institutions include-

- ARIIA (Atal Ranking of Institutions on Innovation achievements) has recognized our institution as brand performer under the category 'General' on 29/12.2021.
- SWACHHA Bharat pledge certificate has been awarded by Govt. of INDIA on 1/4/2022.
- Mahatma Gandhi National Council of Rural Education, Dept. of Higher Education, Ministry of Education, Govt. of India has certified our institution as Recognized Social entrepreneurship, Swachhta and Rural Engagement Cell' Institution on 1/9/2020.
- The Ministry of Education has awarded a certificate for establishment of Institution's Innovation Council in the campus as per the norms of Innovation cell, Ministry of Education on 1/8/2022
- The MHRD has recognized our college as social media Champion on 30/8/2019
- The State Blood Transfusion Council, West Bengal, Swasthya Bhawan has awarded a certificate of appreciation to our institution on 27/6/2022 for organizing a Voluntary Blood donation camp.
- The Dept. of Agriculture Cooperation and Farmer's Welfare, Govt. of India has certified on 13/5/2022 regarding the Institutions' efforts of on World Soil Day
- The Ministry of Earth Sciences has certified our institution regarding efforts made on 'Save and Restore Our Beloved Mother Earth Pledge' on 13/5/2022.
- The National Water Mission has certified the institution's efforts on 'Catch the Rain Pledge' and our commitment to clean up local water sources and promote Rain Water Harvesting (13/5/2022).
- The Ministry of Women and Child Development, Govt. of India has certified our college for the efforts to maintain Cyber Safety for Women and stand strong against discriminatory practices. (13/5/2022)
- The Ministry of Road Transport and Highways, Govt. of India, has certified our efforts on promoting Road safety (13/5/2022)
- The National Commission for women has certified our efforts on promoting Women's rights (13/5/2000)
- Ministry of Health and Family Welfare has certified our efforts on TB-Mukt Bharat. (13/5.2022)
- Ministry of AYUSH has certified our efforts on encouraging Yoga. (13/5.2022)

- The National Human Rights Commission has certified our efforts on promoting Human rights (13/5/2000)
- The DSCI has certified our efforts on promoting consciousness regarding data privacy. (13/5/2000)
- The Swaccha Bharat pledge has certified our efforts on promoting cleanliness. (13/5/2000)
- Recognitions from non-govt. institutions-
- ISO Certificate registered from 5.1.2019 to 1.4.2023
- INDIA TODAY has been ranking our institution since 2018 and our college has been ranked among the top hundred colleges of India. The magazine has recognized our college among the top ten emerging colleges of the country.
- Outlook –Care ranked our college among top hundred colleges of the country.
- Open Magazine has also ranked our college among top hundred colleges of the country.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 17

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
09	06	0	2	0

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 5

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Kaptipada Degree College, Nuasahi was established in the academic session of 2003-04, by the local people. The Campus area is enclosed by one main gate. It provides well-structured and secured parking facility for both its staff and students within the campus area. To take a further step in ensuring security within the campus area we have installed 360-degree camera in the main gate along with CCTV cameras all around and across the campus infrastructures. For catering to a pleasant atmosphere in order to carry forth the teaching-learning process and in order to consciously make a humble contribution towards our environment, the campus has a well-maintained botanical garden while being majorly surrounded by trees all around. Further, the college campus comprises of mainly three blocks, the Arts, Science and commerce Block. There is a total of eleven classrooms, each equipped with Wi-Fi facility and learning management system for providing a smooth teaching-learning environment to our students and faculties. Classroom are provided with CCTV cameras to maintain discipline and conduct within our institution. Students are also provided with a suitable reading environment during college hours in our Library along with the access to all important books. The library comprises of a total of thirteen racks catering to the needs of all departments from Arts, Science and Commerce stream respectively. In addition to that online access is also provided to the students. The library hall has one functional computer to provide a comfortable reading experience to our students and teachers. One Staff common Room with two washrooms each for our staffs. The college has built one Seminar Hall each with varying capacity of 350, 100 and 50 to serve different purpose, and accordingly has projectors and AC s installed. The halls are well structured with stage and podiums for providing a comfortable experience. Additionally, the college provides five laboratories for its students to perform experiments and gather knowledge. We have also installed thirty functional computers for our students who engage through the same in learning a range of courses along with the basic. Along with the aforesaid, we have well sanitized washrooms for our students. In line with the sanitation and hygiene concerns of our staffs and students we have installed water coolers in the college with aqua guards in the ground floor. Lastly, the campus provides a large ground for student's active participation in games and sports.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 13.45

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
9.65	0.25	0	5.65	2.65

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource**4.2.1**

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Library is automated using Integrated Library Management System (ILMS) since 2019.

The library is located in the first floor of the Administrative Block and is spread across an area of

1600sqft. It provides a well-structured seating arrangement for both its staffs and students along with good ventilator for a comfortable reading experience. The library makes a constant effort to provide its readers with varied magazines, journals and works rooted in Odia language and society to enrich its users with knowledge on the rich heritage of its land. The new books are put on display for a period of two weeks. The entire working is managed primarily by Assistant Librarian along with one working staff. The process of automation of the library is under process.

The various housekeeping activities and functioning of the library such as data entry, issue and return and renewal of books is done through the aforementioned mode. The books are stickered with accession number barcode. In relation to the same, the college IDs has been configured with barcodes to access the status of individual user. The system has been mechanized in a move that makes the use of single ID card i.e., the user makes use of the same ID card as provided for the college access to avoid loopholes. Through this configuration an updated list of defaulters is prepared from time to time. The users are provided with Wi-Fi facility within the library as well.

For the overall management, the library comprises of one desktop along with a printer, bar code scanners and bar code labels. The e-ILMS software has been installed and is a Complete library administration and information management system software using Asp.Net technology with MSSQL database in the back-end window platform. It is customized offline and online based Inter face with full machine-readable cataloguing Support and include win7 ms-sql server and client for data interchange and also fully integrated multi-user, multi-counter network-based system with full protection against unauthorized access to any data. The library implemented different modules of e-LAIMS like Cataloguing, Serialization, Accessioning, Barcoding etc. The books procurement by the library the "Cataloguing" module of e-LAIMS is used to process them and generated the searchable bibliographic record for proper utilization of the resource. The " Reports" module of e-LAIMS is being used to Book Transaction, Daily Issue Return, general and specific data regarding library services.

The college library is a member of NLIST program of the UGC-INFLIBNET centre for the purpose of accessing the electronic resource like SodhGanga and SodhSindhu. Through this program we have the access to more than 6000 full text electronic journals and more than 3.00.000 full text electronic books. Central library of college has Online Public Access Catalogue (OPAC).

Besides the books of different UG and PG courses, the College library has a good collection of journals, reference books, and books contributed by alumnus. Interlibrary loan procured among central library and departmental as well as seminar library.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Institution frequently updates its IT facilities including Wi-Fi

Kaptipada Degree College offers regular courses from time to time to enhance the skills related to information and technology, cyber space and Computer application of our students. The courses include, PGDCA (Post Graduate Diploma in Computer Application), which runs for adoration of one year and a DCA (Diploma in Computer Application) course which is offered for a duration of six months. The college along with the two courses also makes an effort to provide its students with a Basic Computer Course. This course has immensely helped our students acquire confidence in making use of varied computer techniques along with recognizing the basic components and terminologies in relation to computer and its functionality. Around ten students from our college have successfully completed the Basic Computer Course and are now competent in accessing and running through various functions on computer. In order to achieve this vision of enabling each student with computer literacy and make them proficient as well competent in varied IT related skills. The college has made an agreement (MOU) with Biswal Computer Nuasahi. We provide theory classes in the college premises and lab work at Biswal Computers for our student. Care is taken to keep a track of the proper functioning of the installed computers with regular service and maintenance of each unit. Each unit is provided with uninterrupted wi-fi facility to help students have a smooth learning experience. The units comprise of processors of Core i-3, and has storage capacity of 4 GB RAM. All the computers also come with 500 HDD and 2GBGraphics. To cater to uninterrupted learning and seamless connectivity digital inverter and online UPS has been provided, in addition we provide Wi-Fi in the computer. For keeping our students updated with the ongoing activities on campus, examination schedule and other vital information regarding the institution the digital space is actively used. The E-notices are actively sent to the respective students via social media like Facebook and through WhatsApp updates. Lastly, the attendance of teaching and non-teaching staff is updated through the mode of biometric attendance keeping in regards the order of the department of Higher education.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 21.6

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 10

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 15.17

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
6.58	9.34	4.48	0.02	0.12

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 61.39

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
130	110	110	135	140

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 2.41

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	6	0	2	3

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
140	152	156	127	131

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 3

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 33.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
26	0	0	65	75

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The alumni association of any institution acts as a bridge between the past and the present. Kaptipada Degree College, Nuasahi Alumni Association is created to build an engaged supportive alumni committee. The institution has an Alumni Association Registered under the Govt. of Odisha Scheme “MO COLLEGE ABHIJAN” and accordingly it has been established for the better connect of alumni with MSCB University Odisha. It has started functioning.

Formed Alumni Association with

Co-Ordinator- Mr. Sanjay Kumar Senapati

President – Dr. Mamata Mahanty

Secretary - Mr. Bibhu Ranjan Biswal

Members: Manas Ranjan Parida

Sashidhar Jena

A separate web page for alumni is created for which there is good response from the alumni around 100 to 150 registrations have been received. A good number of alumni are occupying eminent position and contribute to their parent institution. Each member contributes some amount of money at the time of admission of the programme towards the contribution of alumni association. This fund is used to conduct activities of the association. The members of the association contribute in the following manner.

Feedback on curriculum

Alumni members appreciated the steps taken for the betterment of students. Alumni members asked the students to mention their expectation from them. Alumni members cleared doubts of current students in academics, value added courses and placements. They advised the students related to courses beyond academics with practical experience. A part from academia courses they also insisted the students about several opportunities in the corporate field. They advised the students to have start-ups and become entrepreneur. Fund will be collected from alumni members and it will be used for the needy students. Cash award will be sponsored for the best outgoing student by each department during college day celebrations. Alumni meet at college is planned on ‘Fresher’s Day & Farewell Ceremony’.

Teaching learning process

Alumni meets are conducted periodically for networking strengthening the social relations

and sharing the expertise with the students for guidance projects placements internship and competitive examination. Every year Alumni's are invited to take classes and deliver lectures on different issues information about current industry expectations and updates. They do the Mock interviews, Help in placement references. Alumni are also engaged in providing placement support and Research activities. They are helpful in promoting innovation and patenting, alumni also enhance Institute industry interface. Some of them have also instituted prizes and awards for the students and other co-curricular activities. It being a small place, the network and collaboration usually becomes personal and telephonic. We also contact with each other in our Alumni WhatsApp group.

Alumni from corporate and private sectors also provide support to students' career placement initiatives. The alumni network helps the current students in providing information regarding placement offers as it is the biggest source of placement information. This network helps to maximize the earning potential of the students who are ready to venture in the professional world. Feedback is also taken from the alumni since they can give candid suggestions and inputs for the improvement of their alma mater.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The college crest depicts peace and progress by the destruction of evil action through wisdom and virtues. The motto behind Omm is Peace, Progress, and Truth. Peacock is the symbol of earlier Mayurbhanj's State Bird, which were seen plentifully in Similipal Forest. It inculcates the preservation of such extinct species and protection of environment. Waterfall represents the Sona River Dam which is the source of water for cultivation and progress of this locality. Hill symbolizes the Tangarasuni hill and Tangiria hill a part of Similipal Forest as this college exists in between of these two hills and near Sona River. Book is the symbol of wisdom and learning. The Deepa(Candle) is the symbol of Enlightenment. Enlightenment possible through cherishing scientific and humanistic knowledge, by removing prejudice and darkness in the minds of youth. The Vedic Sloka Vidya Dadati Binayam means education is the source of virtues, discipline, good moral character and noble actions. So virtuous action leads to wisdom and perfection in life.

The principal gives the responsibility to the departmental heads to prepare the annual departmental budget. The HOD conducts a meeting with all the faculty members of the department to organize different academic activities for the betterment of the students.

There are - different committees with well-defined functions that give academic and administrative leadership of the college.

Vision:

- To make this college an academic excellent in improving the quality of higher education.
- To enable students to compete the State and National level Examinations.
- To prepare students for their vibrant future and for all-round success in life.
- To empower the women for social transformation.
- To enrich the students with scientific and humanistic knowledge for their personality development.
- To develop a feeling of community life with love, friendship and fellow feeling among the students.
- To strengthen the students with innovative ideas and research oriented knowledge and entrepreneurship and use of new eco-friendly technologies.
- To promote the research works for the global challenges.
- To instill the students the moral values, discipline in life and to respect the cultural heritage.

- To create awareness to save environment.

Mission:

- The College being situated in the tribal dominated district of Mayurbhanj, primarily has mission for all-round development and empowerment of the tribal and other students imparting scientific and humanistic knowledge.
- The College has main aim for the economic development of local community and upliftment of the poor and disadvantage section through education.
- It has a noble mission to inculcate the students the sense of dedication, devotion and social service and enrich them with moral values for character building.
- The College cherishes the goals to strengthen the students with scientific outlook and freedom from superstitions to enable them to go ahead step by step with modern world.
- It aims to promote truthfulness, impartiality, fearlessness and sense of fellow felineness.
- Above all we commit ourselves to create an environment in which youth will grow with thirst for knowledge, craze for newness and love for nature.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Quality policy is accepted in the college in priority basis. We are committed to impart quality education in the field of basic and different courses to create empowered socially responsible youth to face the changing needs of the society and times. By adopting and improving care and support functions. The quality management in consultation with the staffs and stakeholders.

Over the last five years the college has shown tremendous growth. If this is to be sustained, strategies must be formulated, communicated and implemented effectively. The plans are projected after a discussion on the basis of analysis, assessment and estimates. Keeping in mind the short term, medium term, and long term development plans, the college always adopts a bottom up approach with a strategic directive given from the administration management.

The college has planned to offer courses through various excellence and value oriented courses.

Extension activities were carried out through NSS and YRC. Staff development programme were conducted through National and International seminars, Faculty Development Programme, and Faculty-student Exchange programmes to enhance the skill and knowledge of the Faculty and students. Our institution gave the opportunity to the student to participate in Jharkhand for the Skill enhancement course on tailoring training on 17th July 2023. Our institution also gave the opportunity to the students for enhancement their Teching Skill. Department of Education students visited Govt. Girl's High School, Badakhaladi deliver teaching on Secondary Students to their various subjects. The college put emphasis to identify and train the youth from rural areas in sports activities and also participated in state level games and sports. 9 nos of student along with 2 mentor participated in Science College, Ganjam Kabadi game and take position. Our faculties are also encouraged to enroll PhD or qualify NET and for paper publishing & UGC approved national and international journal.

Process of teaching learning can be defined as a transformation process of knowledge from teachers to students. It is referred as the combination of various elements within the process where an educator identifies and establish the learning objectives and develop teaching resources and implement the teaching and learning strategy. On the other hand, learning is a cardinal factor and that is followed by our teacher while teaching students. The faculty members always follow active learning environment which promotes inclusivity and improve the faculty and student academic performances. So the college introduce projector, Seminar's presentations, interactive sessions, literary writings on wall magazines, group discussion etc. competition through various programmes. Faculty and student exchange programme led a vital role to develop the student's interest in their field of knowledge through curricular and co-curricular activities.

New methods of teaching are followed for the students such as use of Digital projector in seminar presentations, department or seminars, report writings, interactive sessions, literary writing in wall magazines and college magazines, poster presentations, group discussions, essay, debate and quiz competition through various students societies. Faculty and student exchange program really increase the quality bench mark of institution in curricular, co-curricular extra-curricular and extension activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Our institution is committed to provide effective welfare measures for its own human resources, its teaching and non-teaching staff. The college authority always strives to meet the requirements of its teaching and non-teaching staff as recognition of their commitment and dedication to service. The following welfare measures have been initiated in this regard.

- 1. Employee Provident Fund for all the teaching and non-teaching staff is ensured through EPF as per Government rules. Pension and insurance benefits are well streamlined and efforts are made to disburse pension and gratuity benefits to the retired employee at the earliest.**
- 2. All types of leave are allowed as per the University Statute and Government regulations. It includes maternity leave and Child care leave too. Leave accounts are maintained properly so that no staff member faces any difficulty at any point of time during and after the service period.**
- 3. All permanent employees are allowed to draw medical allowances as per the state government guidelines.**
- 4. The institution is very supportive to ensure that all its faculty members as well as non-teaching staff meet the required criteria for career advancement.**
- 5. The institution facilitates leave to faculty members as permissible under the Government norms to complete Ph.D.**
- 6. The institution allows duty leave for faculty members to attend various courses stipulated by the University Grants Commission like Refresher Course, Orientation Programmes, Faculty Development Programmes and Short term courses.**
- 7. Faculty members are encouraged to attend international, national as well as local seminars of importance as resource person and as paper presenters. Duty leave is allotted accordingly.**
- 8. Festival advance is given to Non-teaching employees before Durga Puja which is recovered in the subsequent ten months.**
- 9. All monthly payment of casual staff is directly credited to their bank account to ensure transparency. No master roll system of payment is encouraged..**

10. Medical camps are periodically organized by NSS and YRC unit of the college for health and eye check-up by Mo College Abhiyan for its staff members.
11. The staff members are entitled to enjoy the indoor games and Gymnasium facilities provided by the college at their leisure time

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.33

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 7

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development

Programmes (FDP), *Management Development Programmes (MDPs)* professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	1	0	0	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
16	16	16	16	16

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

All financial transactions, purchase and expenditure are made by the principal as per Govt. norms duly approved by the Purchase Committee (Development Committee) as per approved budget by the Governing Body. There is an Account Bursar to help him in financial matters and audit of all transactions. The institution allocates its funds from admission and readmission fees of students, Grants received from State government and UGC lastly revenue generated through rental of college assets. Again the contributions from Alumni Association of college is also another source of revenue for development of the institution. Different sales of college publications, fees for certificate are also added in mobilization of funds.

A well-defined mechanism is in force in the institution for financial audit to have discipline and transparency in financial management of the institution. This also helps in preparing strategies for

mobilization and optimal utilization of resources. The accounts of the institution are subject to both internal and external audit of all financial activities.

The Internal Audits of the institution are carried out regularly by our internal audit firm (CA ANANTA KUMAR BEHERA, M/S TCAK & CO. Chattered Accountants, Hospital Road, Lal Bazar, Baripada, Odisha), appointed by the college authority. Based on the accounts and records submitted by the college office, on behalf of the firm, conducts the internal audits and hands over the reports to the Principal of the college. The audit reports are prepared annually. After an in-depth study and analysis of the report, the Governing Body instructs the concerned section to rectify the errors, if any, to set right the audit objections.

The Higher Education Department has not yet sent any auditor's name to do audit for the financial year 2018-19, 2019-20, 2020-21, 2021-22, 2022-23 and 2023-24. In this regard the statutory audit has not yet been completed. Under these circumstances, we have completed the Internal Auditor' report for the financial years 2018-19, 2019-20, 2020-21, 2021-22, 2022-23 and 2023-24.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Kaptipada Degree College, Nuasahi conducts a meeting of the IQAC every month, it is organized every month with all the Heads of the Departments. It was chaired by Dr. Lipika Behera, IQAC Chairman and Principal, KDCN. The Coordinator of IQAC, Dr. Nibarana Satapathy placed the objectives in front of the following members present in the meeting.

KDCN has institutionalized the following numerous qualities initiative of IQAC Such as:

All departments should be ready with individual and departmental profiles, records of sessional examinations, records of student exchange programme and excursions, proceedings of departmental meetings, ,student progression, Display and Discussion of the Answer Scripts, System analysis of results and drop out ratio and parent-teacher meetings.

IQAC of the institution plans initiatives for quality enhancement based on the observations of the prevailing trends of the institution and the current developments. The practices thus initiated are institutionalized for maintaining a even quality profile. Among such practices Use of ICT for Teaching-Learning and Student Support System have been institutionalized . Use of ICT as a medium of teaching and learning in the institution focuses on the use of new and available technology for the purpose of teaching and learning representing a shift from conventional mode to modern and non-conventional method in the process. It provides an alternative technique of teaching and learning based on the use of ICT and E-resources.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
- 2.Academic and Administrative Audit (AAA) and follow-up action taken
- 3.Collaborative quality initiatives with other institution(s)
- 4.Participation in NIRF and other recognized rankings
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

While there can be development seen in almost every field in the modern world, most of the individuals have been trying to do something new and different. Humankind is, unfortunately, still under the curse of ignorance. The desire of each individual is to attain happiness, but only few know about the proper way of obtaining it. The ignorant people are no less than children who blindly obey those they looked upon as their superiors. Most of the people these days are deplorably backward in their knowledge of those things which can make their life worth living and have been surrounded by the darkness of ignorance. It is ignorance which is at the root of most of the world's problems. The college is well aware of the fact that the students are coming from rural areas where they have been brought up in male dominated families with strict adherence to the various gender roles and stereotypes. But, the main motto of any educational institution is to educate its students about various social issues and help them see things in a different and under positive light.

Gender sensitization presides over gender sensitivity, the modification of behavior by raising awareness of gender equality concerns. This can be achieved by conducting various sensitization campaigns, training centers, workshop, programs.

The main issues of gender equity and sensitization are such as problem of sexual harassment, sexual stereotyping, Dearth of counsellor sensitive to complexities such as caste, minority experience or sexuality, Lack of Special emotional and academic support of both at the personal and institutional level for students from marginalized groups, Issues pertaining to.

Our institution has initiated several measures in gender equity & sensitization in curricular and extracurricular activities. The institution promotes gender sensitization through co-curricular activities like workshops, seminars, guest lectures, counselling etc. The institution constituted the following committees as per norms laid by University/UGC: Anti-Ragging, Sexual harassment prevention cell, Students' Disciplinary Committee, Women Welfare and mentoring programme cares for the well-being of students and staff in the institution. The functions of these committees are displayed on the website of the institution and information is being disseminated to the students through orientation and induction programs. The institution provides safety and security facilities for the staffs and students such as CCTV Surveillance throughout the campus and security arrangement. Students wear ID cards at all times. The institution has a dedicated Counselling Centre and good mentoring system for the students to take care of their academic, emotional, social and cognitive development. Personal Counselling is provided to the students at

different levels. There are separate washroom facilities for girls and boys. Washrooms are provided with sanitary napkin vending and disposal machine for the safe and hygienic disposal of sanitary napkins.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

India is a democratic country. Democracy is, “By the people, of the people, for the people”. Though we belong to different castes, religions and regions and speak different languages, we recognize that we are all one. We are Indians.

Today’s child is the future citizen of the country. The destiny of India depends on the qualitative achievements of the future citizens. So the role of education should inculcating among the students the spirit of oneness that we are Indians, providing positive/healthy attitude for an inclusive environment, inculcating tolerance and harmony towards various diversities.

Our educational institution, Kaptipada Degree college, Nuasahi, Mayurbhanj, has taken various initiatives regarding this. It celebrates the days of eminent personalities, national festivals, NSS and YRC other such activities by bringing students and teachers with diverse background on single platform for creating inclusive environment.

For the promotion of unity and diversity, NSS units organize programs under “Har Ghar Tiranga” from 13th August to 15th August 2022. It aims at strengthening the bond between the states to strengthen the unity of the unity of India. Also NSS units organizes “Azadi ki Amrit Mahostav” on 15th August 2022.. Our institution observes National Unity Day to sensitize the students about the importance of communal harmony, national integration and fraternity. Every year a winter special camp has been organized in the adopted villages for NSS volunteers as well as for the community. In the Year 25th December 2020 to 31st December 2020 NSS team provide Blanket to the needy oldage people of adopted village of Sudsudia. In the year 2022, the NSS Puja Special Camp was conducted from 24thdecember, 2022 to 30 December, 2022 in kusunpur village. In the year 2023 the Winter Special Camp was conducted 25.12.2023 to 31.12.2023 at Sanakhaladi village.

Besides these, NSS in collaboration with IQAC organized an awareness campaignon the theme “Women empowerment and Child education” in adapted village (Ambapichhula, Kusunpur, Sudsudia, Dhunduria and Khaladi)from 2ndjune 2023 to 7thjune 2023 and empowering girls, cultural and regional inclusion.

Along with curriculum, the institute conducted awareness programs on the ban on plastics, cleanliness,

Swachh Bharat, World Thalassemia Day, World AIDS day, International Youth day, Van Mahotsav.

The college has policies, rules, regulation for the student staff. The college also strictly follows the course provided by the affiliated university like ethics, human values and essence of Indian traditional knowledge. The institution also observe all the national festivals like Republic Day, Independence Day Gandhi Jayanti. The YRC volunteers with their YRC councillor create awareness programme and trained the volunteers to take part in the pandemic period.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, like Fresher Party, Teacher's day, Orientation and Farewell program, Induction program, rally, Oath, plantation, Youth day, Women's day, Yoga day in the campus. The students who secured the highest marks are awarded. Even the students who may not have secured great marks are motivated and encouraged to keep pursuing their dreams and to keep working hard.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. TITLE OF THE PRACTICE:YOGA

2. OBJECTIVES OF THE PRACTICE:

The ultimate goal of yoga is to know one's self within and bring union between the individual self (Atman) and universal consciousness (Parmatman) To attain liberation from anxieties and problems, pains and sufferings of worldly life and instead, enjoy truth common knowledge.

Yoga is essentially a spiritual discipline based on an extremely subtle science, which focuses on bringing harmony between mind and body. It is an art and science of healthy living. The word yoga is derived from the Sanskrit word 'Yuj', which means 'to join', or 'to yoke', or 'to unite'.

Underlying principles or concepts of yoga

Along with being a way of life, yoga is also considered a practical science with five principles such as, Asanas, Pranayam, Proper relaxation, proper diet and nutrition and positive thinking.

Some other principles of yoga are-

1. Ahimsa
2. Satya (Live on the truth)
3. Asteya (Righteousness)
4. Brahmacharya (Wisdom)
5. Aparigraha (Simplicity)
6. IswarPranidhana (Worship of spiritual god)
7. Shaucha (sacrifice the ego)
8. Self discipline (Tapas)

The college wants its students to understand the benefits of practicing Yoga. The college aims at promoting a healthy way of living amongst the young minds because today's generation is exposed to various unhealthy habits that hampers their lifestyle, and stress. The institution believes that Yoga not only heals the body but, also the mind. It is essential for the students to have mental clarity, patience, good eating habits.

3. THE CONTEXT :

1. Effects of yoga on academic performance in relation to stress – Excessive stress hamper student's performances. Improvement in academic performance could be possible through yoga.
2. Yoga for mental health - yoga also improves mental health of people.
3. Yoga for health benefits- the practice of yoga makes body flexible, strengthen the joints of the entire body, helps in attaining calmness and control stress.

4. THE PRACTICE :

Yoga has a great importance in the context of higher education. The college believes that yoga is a wonderful gift to humankind and it's practice will be greatly beneficial towards students as it will help them to maintain a healthy, happy and fulfilling life.

Yoga must be made a part of the curriculum. The United nations has declared June 21 as the international yoga day. It is recognized as the great enabling force to think positive and progress in life with optimism and confidence.

Yoga is an amazing science of life and leaving. It is a limitless chasm of information which brings knowledge and knowledge leads to wisdom.

1. Injury risks - yoga is a form of exercise has to be done the right way and in moderation. Otherwise it increases the risk of injury. When a student has any physical weakness, they put themselves at a greater risk of sustaining a serious injury by doing the physical posture.
2. Osteoporosis – Certain poses may do more harm with osteoporosis. The posture increases soft tissues and bone injury and may even cause muscle strain.
3. Hot Yoga – Excessive practice of hot yoga leads to various illness, such as dehydration and heatstroke. Besides, increased respiratory rates, blood vessel dilations and damage to the brain, heart and lungs have been associated with high body temperature.

5. EVIDENCE OF SUCCESS :

Mentally Yoga improves concentration and creativity. It can improve physical ability, lung function, and quality of life of people with COPD. It increases flexibility to build strength, improves posture, keep the joints healthy, Yoga is a powerful mindfulness practice.

Research has been done on Yoga for low back pain and neck pain have had promising results. Preliminary evidence suggests that Yoga may also be helpful for tension headaches and knee osteoarthritis pain.

6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED :

Beginners usually start off thinking yoga is easy until they actually start practicing and realize how physically and mentally challenging it can be and start asking themselves- why is yoga so hard? It is something you actively have to train. Incorrect postures could lead to acute pain and longstanding chronic problems.

The resources data required for yoga are –

1. Your own mat.
2. A mat towel.
3. Comfortable, breathable clothing.
4. Extra layers.
5. Strap: Straps are best used to make the arms longer.
6. Props - props allow you to tailor your practice to the specific shape and structure of your body.
7. Blankets.
8. Blocks.
9. Bolsters.
10. Meditation cushions.
11. Eye pillows (tissues or washable cloth to cover them).

1. TITLE OF THE PRACTICE :Student Empowerment**2. OBJECTIVES OF THE PRACTICE :**

Odisha, a state in eastern India, has made significant strides in student empowerment. The objectives of student empowerment are:

1. Autonomy:
2. Self-Advocacy:.
3. Confidence Building:
4. Critical Thinking:

5. Leadership Development:

6. Inclusivity:

7. Skill Development:

8. Creativity:

9. Community Engagement:

10. Self-Awareness:

3. THE CONTEXT :

Empowering students to take control to lead functional and fulfilling lives should help them meet their needs for power and belonging, and enable them to realise their social goals. Such an outcome should positively affect students' achievement motivation.

4. THE PRACTICE :

Purpose Higher education should bring up the multifaceted development of human resources by promoting the knowledge-enabled population that will bring socio-economic mobility, peace and progress in society.

5. EVIDENCE OF SUCCESS :

Empowering students is essential in creating a strong sense of ownership throughout their educational journey. When students feel empowered, they are more motivated and engaged in the learning process.

6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED :

Empowering students can bring numerous benefits, but it also presents some challenges. Here are problems of empowering students:

1. Resistance from teachers or administrators:

2. Lack of clear boundaries

3. Inequitable distribution of power

4. Increased workload for teachers

5. Potential for conflict

6. Accountability and responsibility

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

National Service Scheme, popularly known as NSS, is an extension of activities to the higher education system to orient the student youth to community service while they are studying in education institutions, under the aegis of ministry of youth affairs and sports, Government of India. NSS was formally launched on 24th September, 1969, the birth centenary year of the father of the nation. Therefore, 24 September is celebrated as NSS Day. The union education minister V. K. R. V Rao launched the NSS. The objectives of NSS has always been to instill within the young minds of the country a sense of social as well as civic responsibility, understand and provide selfless service to humankind as well as the environment, be aware about the various social and environmental problems and making sure to educate the ignorant masses about it, identifying the needs and problems of the community and working together to find solutions, to grow individually as well as learn how to work in a group and develop leadership qualities. The most important aim of NSS is to believe and practice the idea of “Humanity above all”.

The motto of NSS, “Not Me but You”, reflects the essence of democratic living and upholds the need for selfless service. The philosophy of NSS is a good doctrine in this motto, which underlines on the belief that the welfare of an individual is ultimately dependent on the welfare of the society as a whole and the NSS volunteers shall strive for the well being of the society.

Similarly YRC means Youth Red Cross, to inculcate in the Youth of our country an awareness on the care of their own health and that of others the understanding and acceptance of civic responsibilities and acting accordingly with humanitarian concern, to fulfill the same to enable the growth and development.

Youth Red Cross The International Red Cross Movement is the well-known and worldwide humanitarian organization, present in almost all the countries. Our YRC team members visit during Rath Yatra, Puri for volunteer for serving the people. The master trainer Mr. Chandra Mohan Parida encouraging the students about the First Aid training, Yoga, Self Defence, AIDS awareness programme and etc. He conducted two cluster camp and Cluster level volunteer study cum training camp 7th October to 9th October 2021 in his tenure.

The institution believes in encouraging its students as well as the community in the nearby villages to carry out various duties as responsible humans to better the world. The following activities are shouldered by the college through its NSS units.

1. The Co-Unit of NSS had joined forces and had organized Blood donation camps on 23 September 2022 awareness programs were organized where the students were given talks on the usefulness of donating blood and how they could do their part in saving lives.
2. The NSS Co-Unit of the college had organized a Puja Special Camp from 16th October 2021 to 22nd October, 2021, Winter Special Camp 24th December, 2022 to 30th December, 2022 and 25th December, 2023 to 31st December, 2023 in the adopted villages of Kusunpur and Sundhal. During the camp, the village communities were made aware of the benefits of Yoga, Use of toilets and mosquito nets, and how injurious is the use of alcohol and drugs to their health. The Program Officers, along with the students, cleaned Kusunpur and Sundhal to promote clean and healthy environment.
3. The NSS Co-Unit of the college had organized various rallies and programs to raise awareness on various social as well as health related issues like AIDS, etc. on the occasions of International AIDS Day, International Yoga Day, Road Safety Day, International Women's Day, Save Similipal and Van Mahotsav
4. The college had observed various National and International Days like International Yoga Day, Independence Day, Gandhi Jayanti, International Aids Day, National Voter's Day, Road Safety Day, Swachhata Pakshya Divas, National Youth Day, Netaji Jayanti and awareness programs were carried out by the NSS Co-Unit to raise social consciousness among the students and the staff members.

The college believes in the empowerment of students' voices and desire of the young minds to bring in positive changes in the society and encourages their active significant involvement in various simple, yet powerful, activities through the NSS Co-Unit of the institution, promoting a positive mindset in the students which will help them understand their duties as responsible citizens and most importantly, as humans. The college has undertaken the following programs with the students –

1. Cleaning of college campus to keep it free of solid wastes, like plastic, papers, dried leaves, kitchen waste from hostels, etc.
2. Awareness rally regarding plantation of trees.
3. Campaign to make the nearby village people aware of the benefits of using toilets and mosquito nets.
4. Conducted awareness programme and rally to raise awareness on HIV/AIDS, women's health and safety and the benefits of practicing Yoga.
5. Awareness programme on Drug Abuse and its eradication.
6. Plantation of trees by the students within the college premises to promote eco-friendly green campus.
7. Celebration of NSS day.
8. Discussion of the Principal with the students in their general meetings and enlightening them on various social and climate issues.
9. Organization of diverse activities like:
 - Debate competition on social issues.
 - Essay writing competition on social topics.
 - Rangoli making competition on burning social the topic.
 - Voters' awareness drive.

The NSS Co-Unit of the college has taken into their hands the responsibility of making the campus

of the college green and reducing the pollution level and solid wastes generated within the campus as well as in the adopted villages by involving and engaging the NSS volunteers and staff members of the college in various Solid Waste Management Activities.

Mr. Sanjay Kumar Senapati, NSS PO, Kaptipada Degree College, Nuasahi received the University Level Best program officer Award 2017-18 from MSCB University, Mayurbhanj and also received State NSS Award 2018-19 by Higher Education , Govt. of Odisha. Mr. Chandra Kumar Parida, YRC PO, Kaptipada Degree College, Nuasahi one of the most efficient master trainer in Odisha, he has visited different colleges for teach the students.

File Description	Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Kaptipada Degree College, Nuasahi located at Nuasahi, is a beacon of educational excellence in the region, renowned for its commitment to fostering academic growth and holistic development among its students. Established with a vision to empower the youth through knowledge and skills, The college has been a pivotal institution in shaping the educational landscape of the area.

Founded on the principles of inclusivity and quality education, This College stands as a testament to the transformative power of higher learning among rural communities. It has consistently strived to provide a nurturing environment where students from diverse backgrounds can pursue their academic aspirations and realize their full potential.

The college offers a wide array of undergraduate programs across various disciplines, ranging from arts and humanities to sciences and commerce. This comprehensive academic framework is designed to cater to the varied interests and career goals of its student and all round development face in this competitive world.

At Kaptipada Degree College, Nuasahi academic rigor is complemented by a strong emphasis on extracurricular activities and personal development. The college encourages students to participate in cultural events, sports competitions, and community service initiatives, thereby fostering leadership skills, teamwork, and a sense of social responsibility among its students.

The faculties is of this College are distinguished scholars and experienced educators who are dedicated to nurturing talent and imparting knowledge. They engage students through innovative teaching methods, research-based learning, and mentorship, creating a dynamic learning environment that encourages intellectual curiosity and critical thinking.

Concluding Remarks :

Kaptipada Degree College Nuasahi stands as a shining example of educational empowerment and community engagement. With its steadfast dedication to academic excellence, holistic development, and societal impact, the college continues to inspire generations of students to strive for knowledge, integrity, and success in their chosen fields. As it continues to grow and evolve, Kaptipada Degree College remains committed to shaping a brighter future for its students and the communities it serves.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>208</td><td>182</td><td>193</td><td>196</td><td>225</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>91</td><td>80</td><td>76</td><td>84</td><td>104</td></tr></table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>256</td><td>256</td><td>256</td><td>256</td><td>256</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>118</td><td>118</td><td>118</td><td>118</td><td>118</td></tr></table> <p>Remark : DVV has made the changes as per shared clarification.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	208	182	193	196	225	2022-23	2021-22	2020-21	2019-20	2018-19	91	80	76	84	104	2022-23	2021-22	2020-21	2019-20	2018-19	256	256	256	256	256	2022-23	2021-22	2020-21	2019-20	2018-19	118	118	118	118	118
2022-23	2021-22	2020-21	2019-20	2018-19																																					
208	182	193	196	225																																					
2022-23	2021-22	2020-21	2019-20	2018-19																																					
91	80	76	84	104																																					
2022-23	2021-22	2020-21	2019-20	2018-19																																					
256	256	256	256	256																																					
2022-23	2021-22	2020-21	2019-20	2018-19																																					
118	118	118	118	118																																					
2.6.3	<p>Pass percentage of Students during last five years (excluding backlog students)</p> <p>2.6.3.1. Number of final year students who passed the university examination year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>140</td><td>144</td><td>122</td><td>120</td><td>106</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>140</td><td>152</td><td>156</td><td>127</td><td>131</td></tr></table> <p>2.6.3.2. Number of final year students who appeared for the university examination year-</p>	2022-23	2021-22	2020-21	2019-20	2018-19	140	144	122	120	106	2022-23	2021-22	2020-21	2019-20	2018-19	140	152	156	127	131																				
2022-23	2021-22	2020-21	2019-20	2018-19																																					
140	144	122	120	106																																					
2022-23	2021-22	2020-21	2019-20	2018-19																																					
140	152	156	127	131																																					

wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
153	155	166	153	158

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
152	156	157	141	147

Remark : DVV has made the changes as per shared clarification.

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*
3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
17	18	1	4	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	11	1	4	8

Remark : DVV has made the changes as per shared clarification.

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*
3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	10	0	2	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
09	06	0	2	0

	Remark : DVV has made the changes as per shared clarification.																				
3.5.1	<p><i>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</i></p> <p>Answer before DVV Verification : Answer After DVV Verification :5 Remark : DVV has made the changes as per shared clarification.</p>																				
4.1.2	<p><i>Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years</i></p> <p>4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>11.48</td><td>0.25</td><td>0</td><td>7.78</td><td>3.14</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>9.65</td><td>0.25</td><td>0</td><td>5.65</td><td>2.65</td></tr></table> <p>Remark : DVV has made the changes as per shared reports.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	11.48	0.25	0	7.78	3.14	2022-23	2021-22	2020-21	2019-20	2018-19	9.65	0.25	0	5.65	2.65
2022-23	2021-22	2020-21	2019-20	2018-19																	
11.48	0.25	0	7.78	3.14																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
9.65	0.25	0	5.65	2.65																	
5.1.4	<p><i>The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</i></p> <p>1. Implementation of guidelines of statutory/regulatory bodies 2. Organisation wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students’ grievances 4. Timely redressal of the grievances through appropriate committees</p> <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has made the changes as per clarification.</p>																				
5.2.1	<p><i>Percentage of placement of outgoing students and students progressing to higher education during the last five years</i></p> <p>5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr></table>	2022-23	2021-22	2020-21	2019-20	2018-19															
2022-23	2021-22	2020-21	2019-20	2018-19																	

6	6	0	2	3
---	---	---	---	---

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	6	0	2	3

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
18	7	1	4	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
140	152	156	127	131

Remark : DVV has made the changes as per clarification.

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4	1	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	0	0	0

Remark : DVV has made the changes as per excluded certificates of participation.

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
---------	---------	---------	---------	---------

34	0	0	92	85
----	---	---	----	----

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
26	0	0	65	75

Remark : DVV has made the changes as per clarification.

6.2.2 *Institution implements e-governance in its operations*

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made the changes as per clarification.

6.3.3 *Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	1	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
13	1	0	0	0

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
16	16	16	16	16

	Remark : DVV has made the changes as per clarification.
6.5.2	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented 2. Academic and Administrative Audit (AAA) and follow-up action taken 3. Collaborative quality initiatives with other institution(s) 4. Participation in NIRF and other recognized rankings 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc. <p>Answer before DVV Verification : A. Any 4 or more of the above Answer After DVV Verification: C. Any 2 of the above Remark : DVV has made the changes as per clarification.</p>
7.1.2	<p>The Institution has facilities and initiatives for</p> <ol style="list-style-type: none"> 1. Alternate sources of energy and energy conservation measures 2. Management of the various types of degradable and nondegradable waste 3. Water conservation 4. Green campus initiatives 5. Disabled-friendly, barrier free environment <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has made the changes as per clarification.</p>
7.1.3	<p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit / Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : DVV has made the changes as per clarification.</p>

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations